

# COLIN LINDLEY

Austin, TX

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## DATA ANALYSIS ✦ REPORTING SOLUTIONS ✦ BUSINESS INTELLIGENCE

*Programming ✦ Communication ✦ Database Analysis*

A dynamic, motivated Data Analyst highly regarded for strong data science, analytical, programming, statistical, technical and problem-solving skills obtained from academic and professional experience. Excellent communicator and presenter who works well with individuals at all levels of a corporation. Demonstrated capacity to explore/visualize data, grasp statistical principles, manage data/reports, navigate machine learning algorithms, and deploy and implement web services. Numerous data science certifications and exceptional academic qualifications, including a Bachelor of Business Administration from Baylor University.

## CORE COMPETENCIES

- |                           |                         |                       |
|---------------------------|-------------------------|-----------------------|
| ▪ Client Service          | ▪ Data Science          | ▪ Database Management |
| ▪ Relationship Management | ▪ Statistical Analysis  | ▪ Data Analysis       |
| ▪ Reporting Solutions     | ▪ Business Intelligence | ▪ Programming         |
| ▪ Dashboards              | ▪ Team Collaboration    | ▪ Communication       |

## EDUCATION

### **Baylor University, Waco, TX: 2012**

*Bachelor of Business Administration – Management (GPA: 3.5) / Minor – Religion*

### **Certifications or Additional Education:**

Microsoft Professional Program Certificate in Data Science, Microsoft Academy

## PROFESSIONAL EXPERIENCE

### **YMCA ✦ Austin, TX ✦ 2014 – Present**

#### **Site Coordinator and Tower Director**

- Improved methods to supervise 10 staff members and 150 children, train and assess employees, lead safety in-service trainings, foster team growth, develop curriculum, solicit donations, and plan events.
- Used best practices to deliver the best possible safety standards, leading to promotion to Tower Director.
- Established procedures for ensuring accurate coordination of schedules which increased work efficiency.

### **Salsarita's Fresh Cantina ✦ Louisville, KY ✦ 2013 – 2014**

#### **Assistant Manager/Training Coordinator**

- Innovated on efforts to train new employees, manage daily operations, and collaborate on national corporate training program.
- Turned under-producing employees into record-breaking team members and achieved the highest employee retention within the territory.
- Analyzed labor needs and projected/adjusted accordingly to ensure optimal staffing.
- Utilized superior communications skills to motivate staff and develop effective working relationships with peers, executives and clients.

### **Columbus Avenue Baptist Church ✦ Waco, TX ✦ 2010 – 2012**

#### **Recreation Assistant**

- Oversaw front desk operations, performed daily opening and closing duties, and signed up new clients while under strict deadlines and heavy workloads.
- Handled logistical problems and worked with individuals to ensure quick resolution of all discrepancies.
- Capable leader with strengths in project management, maintenance, and conflict resolution.

**Field Asset Services ✦ Austin, TX ✦ 2008 – 2011**  
**Quality Control Coordinator**

- Evaluated and verified work completed by third party vendors to guarantee outstanding quality.
- Maintained clear, concise communication with vendors nationwide regarding status of work.
- Consistently exceeded performance metrics by up to 200%.

**ADDITIONAL CREDENTIALS**

<b>TECHNICAL SKILLS</b>	Python libraries (Pandas, NumPy, Seaborn, Matplotlib, Scikit-learn), SQL technologies (MySQL, MS SQL Server, Sqlite3), Tableau, Microsoft BI, Excel (Power Pivot, Power Query, functions), Microsoft Azure ML, Python GUI (PyQt5), Spark, Amazon Web Services
<b>HONORS &amp; AWARDS</b>	<ul style="list-style-type: none"> <li>▪ Employee of the Month – YMCA of Greater Williamson County</li> <li>▪ National Finalist in Advertising Campaign – DECA</li> <li>▪ Dean’s List – Baylor University</li> </ul>
<b>PROFESSIONAL DEVELOPMENT</b>	<ul style="list-style-type: none"> <li>▪ Tableau 10 Advanced Training - Kirill Eremenko</li> <li>▪ DAT 102x: Data Science Professional Project</li> <li>▪ DAT203.3x: Applied Machine Learning</li> <li>▪ DAT 203.2x: Principles of Machine Learning</li> <li>▪ DAT210x: Programming with Python for Data Science</li> <li>▪ DAT203.1x: Data Science Essentials</li> <li>▪ DS101X: Statistical Thinking for Data Science and Analytics</li> <li>▪ DAT206x: Analyzing and Visualizing Data with Excel</li> <li>▪ DAT208x: Introduction to Python for Data Science</li> <li>▪ DAT201x: Querying with Transact-SQL</li> <li>▪ Tableau 10 A-Z: Hands-On Tableau - Kirill Eremenko</li> <li>▪ Complete Python Bootcamp – Jose Portilla</li> </ul>
<b>ORGANIZATIONS</b>	<ul style="list-style-type: none"> <li>▪ Austin Data Science - Meetup</li> <li>▪ PyData Austin</li> <li>▪ Data Science Central</li> </ul>
<b>VOLUNTEERING EXPERIENCE</b>	Red Cross, The Well Community Church, Keep Austin Beautiful, Ride Austin, Bill Burden Elementary School
<b>INTERESTS</b>	Club volleyball, writing, fitness/nutrition, family time, rock climbing, fashion, reading, and technology